



Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

Please contact your Community Area Manager before completing your application (See Section 3 for contact details)

1. Your organisation or group			
Name of organisation	Savernake Forest Scout Group		
Contact name			
Contact address			
Contact number	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"></td> <td style="width: 50%; text-align: center;">e-mail</td> </tr> </table>		e-mail
	e-mail		
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		
2. Your project			
Project Title/Name	New Equipment (sports equipment, educational equipment, electrical equipment, craft tools)		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	After an absence of 10 years, Burbage now has a scout group back up and running in the scout hut on East Sands. Re-starting after a 10 year absence has meant that the majority of equipment that once was present has been re-cycled amongst other district scout groups, has become unusable due to its deterioration or is no longer suitable for today's children needs. This project aims to kick start and compliment the scout group's rapid growth since its start in May 2011 with much needed equipment.		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Pewsey Area Board		
I/we have discussed our project with the town/parish council?	Yes <input type="checkbox"/> Date No <input checked="" type="checkbox"/>		
I/we have discussed our project with our Wiltshire councillor?	Yes <input type="checkbox"/> Date No <input checked="" type="checkbox"/>		

Where will your project take place?	Savernake Forest Scout Group Scout Hall, East Sands, Burbage
When will your project take place?	Immediately and Ongoing
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? Important: Please do not type/write in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)	Scouting leaders involved in running the group have been thankful for the overwhelming response and rapid growth in the group since it started in May 2011, which includes a Beaver Scout Colony, Cub Scout Pack and Scout Troop. The rapid growth has however accelerated the need for more and new basic equipment from footballs to through to outdoor lighting and craft tools. The equipment will be used by 60 youngster aged 6 – 14 years from Burbage village and its immediate surroundings. The equipment will benefit the young people by providing indoor and outdoor adventurous activities which help develop their skills and personal abilities. They will 'learn by doing', be given responsibility and experience challenges set against a formal balanced programme of activities from 6 'zones' which include; fitness, creativity, community, beliefs and attitude, global and outdoor & adventure.
How many people will benefit from your project?	60 young local people between the ages of 6 and 14
How does your project demonstrate a direct link to the local community plan for your area? www.wiltshire.gov.uk/areaboard Please provide a reference/page no.	The project supports young people, provides activities for young people, diversionary activities for young people, reducing anti-social behaviour by improving available activities, education and involvement 5.7, 6.6, 6.8,7.4,8.2
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

Any other information about your project.

The project is seeking to raise money urgently to fill a shortfall in availability of basic equipment. Currently the equipment being used is either; old and in poor condition, limited in number, loaned or borrowed from others or is just not available. Once past the initial short term equipment hurdle, attention will focus more on refurbishment projects which bring the venue up to a better standard, which currently is in need of a refresh after a period of under use.

Work on the venue has however already begun with essential task such as waterproofing the building, correcting below standard lighting and light cosmetic work to the venues public facing wall. Almost all has been completed at no cost using voluntary labour which is currently totalled at 260 hours and material donations. It is hoped work will soon start on refreshing the toilets, kitchen and meeting room. Attached are pictures of the hall slowly changing appearance as the window frames and walls are repaired and repainted.

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="1"/>	Female	<input type="text" value="1"/>
25 – 50 years	Male	<input type="text" value="7"/>	Female	<input type="text" value="8"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

After initial start up, funding will be on going through continuous subscriptions, donations and fundraising activities such as table tops sales, selling crafts such as bird boxes, bag packing at Tesco's and holding an annual firework display.

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

The success of this project will be seen through a number of ways to different degrees. Firstly in the happiness of the young people and their continued attendance and commitment to scouting in Burbage, secondly through their achievements of badges and awards and finally through continual growth in the group across all levels.

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

Oct '11

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Name of Funder

Amount Applied For

Amount Received

Please *list* with amount applied for and whether you have been successful

<p>Have you or do you intend to apply for a grant from another area board within this financial year?</p> <p><i>If yes, please state which one(s).</i></p>	<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>	
<p>Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?</p>	<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>	

4. Information relating to your last annual accounts (if applicable)		
Year ending: 31.3.12 projected as new group	Month:	Year:
A - Total income:	£7000	
B - Minus total expenditure:	£6800	
Surplus/deficit for year: (A minus B)	£200	
Free reserves currently held:	£0	

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Sports equipment	£171.34	Own fundraising/reserves		£
Educational equipment	£32.95			£
Printer, Cameras, GPS, Walkie Talkies	£628.15	Parish/town council		£
Craft tools	£169.82			£
Full breakdown is on the last page	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
Total Project Expenditure	£1000	Total Project Income		£

Total project income B	£0
Total project expenditure A	£1000
Project shortfall A – B	£1000
Grant sought from Wiltshire Council Area Board	£1000
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the title name of the organisations' bank account e.g. current	

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 23/01/12

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team (see section 3)

April to June 2011



Quote	Item	Quantity	Go Outdoors	Rymans	B&Q	Jessops	Misc	Total
http://www.originalorganics.co.uk	WORMERY AND WORMS	1					32.95	32.95
http://www.valentinesports.co.uk	HULA HOOPS (pack of 12)	1					12.99	12.99
http://www.burysports.co.uk/185	RUGBYBALLS	2					9.95	19.9
http://www.burysports.co.uk/48-f	Marker Posts	1					14.95	14.95
http://www.burysports.co.uk/41-s	Soft footballs	4					7.95	31.8
http://www.burysports.co.uk/112	Rounders equipment (bat and ball)	2					10.95	21.9
http://www.burysports.co.uk/84-l	Team bibs	20					3.49	69.8
http://www.jessops.com/online.st	DIGITAL CAMERAS	2				£64.95		£129.90
http://www.gooutdoors.co.uk/gar	Garmin etrex 10	2	99					198
http://www.gooutdoors.co.uk/oreg	gps case	2	15.15					30.3
http://www.gooutdoors.co.uk/cob	WALKIE TALKIE SETS	4	49.99					199.96
http://www.ryman.co.uk/3904011	PRINTER/COPIER/SCANNER FOR LAPTOPS	1		69.99				69.99
http://www.diy.com/nav/fix/hand	Hatchet AXE	4			£15.98			£63.92
http://www.diy.com/nav/fix/hand	Saws	4			£8.98			£35.92
http://www.diy.com/nav/fix/powe	Cordless DRILL	1			£54.98			£54.98
http://www.diy.com/nav/fix/powe	Drill bits	1			£15.00			£15.00